

**PROCESS SERVERS, COURT AND
CLERK'S OFFICE INFORMATION
AND EXCHANGE MEETING
AGENDA
July 18, 2006 - 12:00 to 1:00 p.m.
Board of Supervisors' Conference Room
301 West Jefferson – 10th Floor**

- 1. Welcoming Remarks**
 - * Michael K. Jeanes, Clerk of the Superior Court**
- 2. E-File Update**
 - * Michael K. Jeanes, Clerk of the Superior Court**
- 3. Judicial Rotations – Now Available on the Clerk of Court's Internet Site**
 - * Michael K. Jeanes, Clerk of the Superior Court**
- 4. Affidavits of Service**
 - * Lauri Thomas, Document Management Administrator**
 - * Merriel Trombley, Document Management Supervisor, CV Counter, CCC**
- 5. Affidavits of Service with Multiple Case Numbers**
 - * Lauri Thomas, Document Management Administrator**
- 6. Justice Courts Information**
 - * Karen Westover, Deputy Court Administrator for Justice and
Limited Jurisdiction Courts / General Counsel**
- 7. Court Administration Topics**
 - * Donna Williams, Family Court Assistant Administrator**
 - a) Introduction of Shannon Branham – Family Court Navigator**
- 8. Potential Changes to the Civil Coversheet – Construction Defect**
 - * Merriel Trombley, Document Management Supervisor, CV Counter, CCC**
- 9. Other Items**
 - * All**

FOR ISSUES YOU WOULD LIKE TO SEE ON FUTURE AGENDAS, PLEASE EMAIL:
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